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| **Date:** | **April 5, 2024** |
| **Position Title:** | **Site Superintendent** |
| **Department:** | **Tower Program / Location varies** |
| **Salary:** | **D.O.E.** |
| **Work Hours:** | **As Required (Full Time)** |
| **Position Closes:** | **Until position is filled** |

**Primary Function:**

The Tower Superintendent is responsible for providing project preparation, on site management, and after-action reporting of tower and construction projects which include installation, maintenance, and repairs to communication towers both internationally and domestically.

**Essential Responsibilities:**

1. Provide on-site management of tower and construction personnel.
2. Works with Project Management team to keep job on schedule to including working with Program Manager to mitigate items which may conflict with completing working timely.
3. As the on-site representative for the company, liaison directly with the Project Manager for daily and weekly status reporting as required.
4. Interface directly with subcontractors and on-site government personnel overseeing the work.
5. While assigned as the Site Safety and Health Officer, conduct daily safety and health inspections and maintain a written log which includes area/operation inspected, date of inspection, identified hazards, recommended corrective actions, estimated and actual dates of corrections and complete monthly safety checklist.
6. Lead the effort to conduct mishap investigations and complete required reports. Maintain the OSHA Form 300 and Daily Production reports for prime and sub-contractors, as required.
7. Maintain applicable work, safety and quality reference material and daily logs on the job site.
8. Maintain project SharePoint folder to include but not limited to : Approved Safety Plan, Applicable Unified Facilities Guide, Specifications (UFGS) -01 35 26, Activity Hazard Analysis, Safety Meetings attendance records, Safety Data Sheets, Fall Protection and Prevention Plan, Critical Lifting Plan, Inspection Report, Certificates, Licenses and Qualifications for workers, Quality Control Reports, Contractor Safety Self Evaluation Reports.
9. Be an active member of the project planning activities and ensure all deployments this position is in charge of are manned, provisioned, and tooled correctly to meet or exceed schedule requirements.
10. In-person debrief with Project Manager upon the completion of each project to ensure lessons learned and project technical data are captured.
11. Train on-site personnel on heavy equipment use, rigging techniques, and technician skills required to grow the skillsets of the LWI crews.
12. Perform other tasks as assigned.

**Work Conditions:**

Employee in this position will work outside in all work environments including work environments that remote locations. Employee will travel and work in all terrains and be responsible for wearing the proper PPE for the daily work performed. Employee must be able to lift, carry, and climb with up to 50 pounds and be able to pass a pre-employment physical.

**Job Requirements:**

• Demonstrated experience managing personnel and working with Project Managers, Inspectors and personnel visiting the work site.

• Experience within the past five years performing inspections and repairs on communication towers.

• Demonstrate experience with tall communication towers, antennas, and similar structures.

• Proficient in MS office products to include email, power point, excel and word.

• Must have completed at a minimum of the 30-hour OSHA construction safety classes or has an equivalent of 30 hours of formal construction safety and health training.

• Ability to travel as much as 70% of the time to various locations around the world.

• Ability to obtain a NACI-T1 Security Investigation and background check upon hired.

**Please apply using UKG portal at:** [**https://secure6.saashr.com/ta/6179114.careers?ApplyToJob=554074707**](https://secure6.saashr.com/ta/6179114.careers?ApplyToJob=554074707)**'**

**EOE AA M/F/Vet/Disability**